



Performance and Finance Select Committee

Tuesday, 8 September 2009 at 7.30 pm
Committee Room 4, Brent Town Hall, Forty Lane,
Wembley, HA9 9HD

Membership:

Members

Councillors:

Dunn (Chair)
HB Patel (Vice-Chair)
Ahmed
Bessong
Butt
Mendoza
Pagnamenta
Van Kalwala

first alternates

Councillors:

Corcoran
HM Patel
Moloney
Green
John
Baker
Motley
Jones

Second alternates

Councillors:

V Brown
Kansagra
Powney
CJ Patel
Coughlin
Mistry
Jackson
Long

For further information contact: Toby Howes, Senior Democratic Services Officer,
020 8937 1307, toby.howes@brent.gov.uk

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www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
1 Declarations of Personal and Prejudicial Interests	
Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
2 Deputations	
3 Minutes of the Last Meeting Held on 24th June 2009	1 - 10
The minutes are attached.	
4 Matters Arising	
5 Revenues Performance	11 - 18
This report outlines performance in relation to Revenues collection (Council Tax and National Non-Domestic Rates) collection for the financial years 2008-09 and 2009-10. Performance is shown as at 31 st July 2009 for the 2009-10 year. End of year performance for 2008/09 is also included.	
Representatives from Capita will be present to respond to Members' questions.	
6 Property Asset Disposals 2008/09	19 - 26
At Full Council on 21 st May 2007 the threshold levels for utilisation of officer delegation in respect of property asset transactions was raised to £100,000 for rental and £300,000 for acquisitions and disposals. At a previous Council meeting in 2006 it was agreed that the Head of Property and Asset Management would be required to prepare an annual report on all such transactions and for this report to be presented to the Performance and Finance Select Committee.	
7 Staff Survey 2008/09 and Action Plan	

To follow.

8 Performance and Finance Review - Quarter 4 2008/09

27 - 44

This report summarises the Council's spending, activity and performance in the final quarter of the 2008/09 financial year and highlights key issues and solutions to them. It takes a corporate overview of financial and service performance and provides an analysis of high risk areas. The report is accompanied by appendices providing budget, activity and performance data for each service area, the Local Area Agreement, ring fenced budgets and the capital programme. Vital Signs trend data and graphs are also provided along with the council's overall budget summary.

Appendices to this report are attached separately.

9 Brent's New Evidence Base

45 - 50

This report provides an overview of the key features of Brent's new Evidence Base. It accompanies a presentation of the key data trends for the borough. Brent's new Evidence Base will be a useful tool for members to develop a robust understanding of the needs and issues affecting residents.

10 Performance and Finance Select Committee Work Programme 2009/10

Members are asked to consider future topics to be included in the Select Committee's Work Programme for 2009/10.

11 Items requested onto the Overview and Scrutiny Agenda (if any)

None.

12 Recommendations from the Executive for items to be considered by the Performance and Finance Select Committee (if any)

None.

13 Date of Next Meeting

The next meeting of the Performance and Finance Select Committee is scheduled for Wednesday, 28th October 2009 at 7.30 pm.

14 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No 64.



Please remember to **SWITCH OFF** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets are available on the second floor.
- Catering facilities can be found on the first floor near the Grand Hall.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge